

# Web File Share - Quick Start Guide

## Working with Files

- Uploading or Adding files
- Copying files
- Deleting files
- Downloading files
- E-mailing Files
- Moving files
- Renaming files
- Searching files
- Files Comments
- Files Metadata
- Locking / Unlocking files

## File Versioning

- Browsing previous file versions
- Restoring / Deleting previous file versions

## Working with Zip Files

- Creating zip files
- Extracting zip files

## Working with Folders

- Creating new folders
- Downloading folders
- Hiding folders
- Moving Folders
- Renaming folders
- Uploading folders

## Sharing Files & Folders

- Sharing Files with Web Links
- Sharing Folders with Web Links
- Internal Folder Sharing
- Web Links vs Internal Folder Sharing

## Syncing your Files & Folders

- Syncing your network folders with your laptop or home computer
- Bit Torrent Sync Settings for Apple iPad and iPhone
- Sharing folders with Android Device

## Connecting to Quik File Share

- WebDAV

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