

Adding a user

To create a new user account follow these steps:

1. Open the control panel.
2. Select "Users".
3. Click "Create new".
4. Fill in the form:
5. Required fields:
 - Username
 - Name
 - Home folder
6. Click "Submit" to create the user with the specified options.

Click the "Check path" link next to the "Home folder" field, to make sure the path you've set for him points to an existing folder. If it doesn't, the user will see an error message after logging in.

Setting Home folder path

Please use only forward slashes (/) when setting up paths, even if you are running a Microsoft Windows server. If you are not sure how the path should look like, look at your own home folder path which is displayed on the form, inside the read-only field "*Your personal home folder is*".

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