User Guide

Supported Mobile Devices

Before you use PrintMe Mobile, make sure that your equipment meets all of the following hardware and software requirements:

- Apple mobile devices
- Android mobile devices
- BlackBerry mobile devices
- Other mobile devices

Apple mobile devices

- iPhone, iPad, iPod touch running iOS 4.2 or later (required for Wi-Fi printing)
- Mac OS X 10.6 or later (required for secure print release from computers with Mac OS X 10.8 or later)
- Connected to a Wi-Fi network which is on the same subnet as the Windows computer running the PrintMe Mobile computer application (required for Wi-Fi printing). Check with your PrintMe Mobile administrator.
- Email client (required for printing via email)
- Browser (required for secure print release)

Android mobile devices

- OS 2.1 or later
- EFI PrintMe Mobile app (required for Wi-Fi printing)

Free download from Google Play.

- Connected to a Wi-Fi network which is on the same subnet as the Windows computer running the PrintMe Mobile
  computer application (required for Wi-Fi printing). Check with your PrintMe Mobile administrator.
- Email client (required for printing via email)
- Browser (required for secure print release)

BlackBerry mobile devices

- OS 5.0 or later
- EFI PrintMe Mobile app
- Browser (required for secure print release)
- Email client (required for printing via email)Chromebook
- Chromebook laptops
- Chrome OS 29 or later
- EFI PrintMe Mobile Chrome extension (free from the Chrome Web Store > Extensions)
- Email client (required for printing via email)

Other mobile devices

- Email client (required for printing via email)
- Browser (required for secure print release)
- Laptops: Windows XP, Vista, 7, 8, or 8.1 and a wireless or wired network connection
- Windows 8 tablet and a wireless connection

Secure print release (authenticated users)

https://www.youtube.com/embed/a-EBNDfukSA

1. **See your administrator to confirm whether this print method is enabled and, if so, to obtain the email address of the secure queue.**
2. **Do one of the following:**

- Email the file to the secure queue.
- Send the file to the secure queue by Wi-Fi (see Wi-Fi printing). When prompted, enter your network credentials.

You receive an email with a link. If desired, you can release the job by forwarding this email to a printer's email address and skip the remaining steps.

3. **In the email, tap the link.**
4. **Enter your network credentials.**
5. **Specify print settings. Select Print.**

Printing from iOS (iPad or iPhone)

https://www.youtube.com/embed/vswa3e7lj4E

How to Print with your iPad or iPhone using Wi-Fi Print

1. Select the "Share" icon and then the "Print" icon.

2. Select your desired printer

3. Select your options

Printing from Windows

https://www.youtube.com/embed/jqH8B7d8meM

After PrintMe Mobile is set up and configured, users or administrators can install the PrintMe Mobile printer driver on end-user computers. It automatically discovers nearby PrintMe Mobile-enabled printers on the network and allows end users to print to them from any application using standard File > Print workflows. It is ideal for companies with multiple office locations and employees or guests that frequently travel between offices.

This printer driver is supported on Windows XP, Vista, 7, 8, and 8.1.

To install PrintMe Mobile Driver

1. Save the PrintMeMobileDriverSetup.exe file to your desktop.
2. Double-click the file.
3. Select a language, click OK, and follow the on-screen instructions.

If a Hardware Installation message displays during the installation process, click**Continue Anyway**.

To print from a user computer

1. Open a document in any application and select Print.
2. In the Print dialog box, in the Printers drop-down list, select EFI PrintMe Mobile from the list of printers and click OK.

   A PrintMe Mobile dialog box displays with a list of available printers.

3. Select a printer or Secure Release and click Print.

   If a lock icon displays next to a printer in the printers list, the PrintMe Mobile administrator has enabled user authentication for that printer. You are prompted to enter your network credentials when printing to that printer. For more information, see your administrator.

Printing from Android (Tablet or Phone)

https://www.youtube.com/embed/y7pVIR_bthM

https://www.youtube.com/embed/OH5V6QPHv74

Implementation of the Android operating system may vary by mobile device manufacturer and model, so steps may vary.

1. Based on what you want to print, do the following:

File

- Open the PrintMe Mobile app.
- Press Select file to print.
- Navigate to the file.
- Select the file.

You can also print by navigating to the file that you want to print, selecting it, selecting PrintMe Mobile in the "Complete action using" screen, and performing steps 3-5.

Photo

- Go to the photo.
- Select the Share icon.

Web Page

- Go to the web page.
- Press the Menu button.
- Select More.
- Select Share page.

2. Select PrintMeMobile.
3. If desired, select Change Printer and choose a printer.
4. Specify print settings.
5. Select Print. If prompted, enter your network credentials.

Printing from Chromebook

1. Download and install the PrintMe Mobile extension for Chromebook.

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Free from the Chrome Web Store > Extensions.
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2. Make sure you are logged into Google Drive.

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Files that can print on PrintMe Mobile-enabled printers are displayed.
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3. Select a file.
4. Select a printer.
5. Specify print options.
6. Click Print.

The print status are displayed at the bottom of the interface.

Status of a Wi-Fi Print Job

When you send a Wi-Fi printing job, you can check on the status when the job is queued or printing. You can cancel the job if it has not yet printed, or is in the process of printing.

Based on your device, do the following:

- On Apple devices, press the Home icon, then tap the Print Center icon.
- On Android devices, select the PrintMe Mobile app.

Printing using Email

https://www.youtube.com/embed/5fNa1SztHoo

You can attach a file to an email, and then send the email to a printer. Both the email and the attachment print. You receive an email notification that the job printed or an error report.

To print via email (BlackBerry app)

1. Open the email app.
2. Select PrintMe Mobile from the menu.
3. Select the email you want to print. Select Next.
4. Enter the printer's email address, or select it from your corporate address book.
5. Select printing options. Select Print.

To print via email (all other devices)

1. Open the email app.
2. Select the email that you want to print. Select Forward.
3. Enter the printer's email address, or select it from your corporate address book.
4. Select Send.

To print via email from a personal account

You can only print via email from a personal email account (vs. a corporate account), if allowed by the PrintMe Mobile administrator. When using a personal email account, you are still required to provide appropriate network credentials.

1. Send the email to a secure print queue.

   You receive an email with a link.

2. In the email, click the link to the secure web page.
3. On the secure web page, if prompted, login to authenticate your email address and print the job.

Secure print release (authenticated users)

https://www.youtube.com/embed/a-EBNDfukSA

1. **See your administrator to confirm whether this print method is enabled and, if so, to obtain the email address of the secure queue.**
2. **Do one of the following:**

- Email the file to the secure queue.
- Send the file to the secure queue by Wi-Fi (see Wi-Fi printing). When prompted, enter your network credentials.

You receive an email with a link. If desired, you can release the job by forwarding this email to a printer's email address and skip the remaining steps.

3. **In the email, tap the link.**
4. **Enter your network credentials.**
5. **Specify print settings. Select Print.**

Cloud Printing

https://www.youtube.com/embed/nMQYTgTvGv4